

South Sound Family Visitations

www.familyvisitations.com

Rules & Regulations Form for Supervised Visits

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(Please fill this out, sign it and bring it with you to your first visit)

The following rules are to be adhered to at all times before, during and after the visit. Failure to do so will result in immediate termination of visitation and/or future visits.

1. We do not allow ANY weapons, drugs, alcohol or smoking on the premises. *Use of suspected drugs or alcohol prior to or during a visit is cause for the immediate termination of the visit and appropriate reporting to be made.
2. Absolutely no discussion of the legal case with the children during the visit. No whispering, note passing or physical discipline will be allowed during the visit.
3. The Case Supervisor will be within sight and sound range of the children at all times. Any visitor is not allowed to be in the restroom alone with the child at any time.
4. No additional visitor(s) (*this includes additional children or family members) are allowed during the visit without prior authorized approval.
5. All visits must be paid for at the time of the visit. Payments are accepted by cash, check or Money Order. Case Supervisors may accept payments during the visit for the following visit. *A receipt for payment will always be issued.
6. All cancelations must be made 24 hours prior to your scheduled visit. NO EXCEPTIONS. If the visitor fails to show up for a visit (no show) and administrative fee of \$20 will be charged. No shows or cancellations of 3 consecutive visits in a row (excluding planned vacations) may result in visit program termination. Case Supervisor will wait 15 minutes for visitor to arrive after the scheduled start time. If visitor does not show within 15 minutes of scheduled start time, the visit will be considered a no show unless Visitor called to notify the Case Supervisor that they will be late.
7. If a Case Supervisor is unable to do a visit, every effort will be made to find a substitute Case Supervisor. If a substitute Case Supervisor is not available, the visit will be cancelled and all parties notified of the cancellation. Makeup visits are subject to the schedule and availability of Case Supervisor. If the Case Supervisor is unable to re-schedule a cancelled visit, the fee pre-paid for the missed visit will be applied to the next scheduled visit.
8. Case Supervisors have the right to stop the visit at any time if they feel that the visit is unsafe for the children or themselves. Behavior such as intimidation, threats, threatening gestures, verbal aggression or following the children or Case Supervisor's car is unacceptable and may result in termination of the visit program and subsequent legal action.
9. Failure to follow the above policies and procedures is cause for termination of the visit.
10. All visitors are expected to sign release of information for their GAL and Attorney.

**Your Case Supervisor is your contact person for all visits and scheduling. *You are responsible at all times for keeping the Supervisor informed of any cancellations or changes in your address, phone number or Court case status.*

Signature

Date